

## **Board Transition and Planning Session**

University of the Philippines Alumni and Associates in Manitoba, Inc.

November 15, 2012, 7:00pm

### **Minutes of the Meeting**

#### **1.0 Attendance/ Call to Order**

A total of 13 incumbent and elected Board Members were present in the meeting. They were: Anna Juangco- Maniquiz, Arianne Solis, Arwin Chua, Bless Ramos, Danjae Medina, Divine Teodoro, Dominique Mailom, Jeffrey David, Jerome Javier, Joanna Flores, Jullie Quijano, Kristine Acab-David, Salvador Maniquiz. Associate Member nominee Mark Manansala also present. The meeting was called to order at 7:30pm.

#### **2.0 Transition**

Incumbent Board Members handed out Association-related documents and effects to elected Board Members. The following are the highlights:

2.1 Execute Committee: Jullie Quijano handed bank documents to Anna Maniquiz and Danjae Medina. Executive matters were also discussed. Joanna Flores endorsed Treasurer-related matters to Danjae Medina.

2.2 Membership Committee: Jeffrey David gave Membership Google password to Bless Ramos. Membership discussion has taken place prior to the meeting.

2.3 Fundraising Committee: Jerome Javier handed 2012 financial report to Salvador Maniquiz. He also handed the four remaining apparel Fund Raising Google password to same.

2.4 Social Responsibility Committee: Arwin Chua gave the Social Responsibility Google password to Divine Teodoro and also provided her the contact information of our Winnipeg Harvest handler.

2.5 Information and Communication Committee: Arianne Solis has an ongoing handover with Dominique Mailom. Google passwords for all Board Members will be reset on January 1, 2013.

#### **3.0 Planning of 2013 Activities**

Board Members planned the 2013 activities based on the suggestions solicited from the body by 2013 Committee Heads. The Board considered cost/budget, manpower, relevance and total number of activities in planning. The events will be communicated prior to the start of the calendar year and again at least one month before each activity as defined by the Constitution and By-laws. The Events Calendar of our website has been updated to include 2013 activities: <http://upmb.net/calendar>. The following is the line-up of Association-sanctioned events of 2013:

##### **3.1 "Winter Wonderful"**

Date & Time: January 13, Sunday, 1pm

Description: Skating/Tobogganing event

Venue: TBA

Association Budget: N/A

Member Expense: Own skates, transportation, food  
Committee-In-Charge: Membership

### **3.2 Winnipeg Harvest Volunteer**

Date & Time: February 9, Saturday, 12:45pm  
Description: Usual Harvest event  
Venue: 1085 Winnipeg Avenue, Winnipeg, MB  
Association Budget: N/A  
Member Expense: Own transportation  
Committee-In-Charge: Social Responsibility

### **3.3. "Maskipaps: Just Dance Edition"**

Date & Time: March 16, Saturday, 6:00pm  
Description: A night of dance, food and fun!  
Venue: TBA  
Association Budget: \$30  
Member Expense: Own transportation, potluck  
Committee-In-Charge: Membership

### **3.4 Winnipeg Harvest Volunteer followed by a Meeting of Members**

Date & Time: April 20, Saturday, 12:45pm  
Description: Usual volunteer event followed by a brief meeting  
Meeting Agenda: Announcement of plans for Bud Spuds and Steak  
Venue: TBA  
Association Budget: N/A  
Member Expense: Own transportation, food (?potluck)  
Committee-In-Charge: Social Responsibility and Executive

### **3.5 "Bud Spuds and Steak"**

Date & Time: May 31, Saturday, 5:00pm  
Description: Fundraising event  
Venue: TBA  
Association Budget: TBA  
Member Expense: Own transportation, ticket  
Committee-In-Charge: Fund Raising

### **3.6 Social Responsibility Event TBA and Mid-Year Review**

Date & Time: June 8, Saturday, 12:45pm  
Description: Volunteer event followed by Mid-year Meeting of Members  
Venue: TBA  
Association Budget: N/A  
Member Expense: Own transportation, ?potluck  
Committee-In-Charge: Social Responsibility and Executive

### **3.7 2013 Manitoba Marathon and After Party**

Date & Time: June 16, Sunday, 6:00am  
Description: Annual marathon event followed by a party  
Venue: TBA

Association Budget: N/A  
Member Expense: Own transportation, registration, food  
Committee-In-Charge: Executive

### **3.8 “Team Beach-ing!”**

Date & Time: July 20, Saturday, 8:00am  
Description: Annual field trip and team building event  
Venue: Grand Beach  
Association Budget: N/A  
Member Expense: Own transportation, potluck  
Committee-In-Charge: Membership

### **3.9 Social Responsibility Event TBA followed by a Meeting of Members**

Date & Time: August 10, Saturday, 12:45pm  
Description: Volunteer work followed by a meeting  
Meeting Agenda: Nominations for 2014 Board of Directors; Appointment of Members of 2013 Constitution and By-laws Committee and 2013 Elections Committee  
Venue: TBA  
Association Budget: N/A  
Member Expense: Own transportation, potluck  
Committee-In-Charge: Social Responsibility and Executive

### **3.10 3rd Annual PalarOlympics**

Date & Time: August 24, Saturday, 10:00am  
Description: Annual traditional games event  
Venue: TBA  
Association Budget: \$50  
Member Expense: Own transportation, potluck  
Committee-In-Charge: Membership

### **3.11 “Heat and Run”**

Date & Time: September 14, Saturday, 8:00am  
Description: A fundraising and running event  
Venue: TBA  
Association Budget: TBA  
Member Expense: Own transportation, TBA  
Committee-In-Charge: Fund Raising

### **3.12 3rd Annual General Meeting and After Party**

Date & Time: October 5, Saturday, 4:00pm  
Description: Attendance is mandatory  
Venue: TBA  
Association Budget: \$100  
Member Expense: Own transportation, snacks provided, dinner potluck  
Committee-In-Charge: Executive

### **3.13 Social Responsibility Event TBA (?Soup Kitchen)**

Date & Time: October 12, Saturday & TBA

Description: Thanksgiving volunteer event  
Venue: TBA  
Association Budget: N/A  
Member Expense: Own transportation  
Committee-In-Charge: Social Responsibility

### **3.14 "Araw ng Pa-Strike!"**

Date & Time: November 1, Saturday, 5:00pm  
Description: Internal bowling event and Halloween celebration  
Venue: TBA  
Association Budget: N/A  
Member Expense: Own transportation, bowling fee, TBA  
Committee-In-Charge: Membership

### **3.15 "Pasko na Sinta Ko"**

Date & Time: December 7, Saturday, 6:00pm  
Description: Annual Christmas Party  
Venue: TBA  
Association Budget: \$100  
Member Expense: Own transportation, TBA  
Committee-In-Charge: Membership

### **3.16 Social Responsibility Event TBA (?Soup Kitchen)**

Date & Time: December 14, Saturday & TBA  
Description: Christmas volunteer event  
Venue: TBA  
Association Budget: N/A  
Member Expense: Own transportation  
Committee-In-Charge: Social Responsibility

## **4.0 Auxillary Projects of 2013**

Auxilliary projects have been identified as essential projects for member development and future needs of the Association. The spearheading committees and the projects are as follows:

4.1 Executive Committee: (1) Board Member Training for Board Development via Volunteer Manitoba;  
(2) Member Feedback System and (3) 2013 Bursary Award

4.2 Fundraising Committee: Grant Applications for Learn to Skate and/or Palaro

4.3. Membership Committee: Isko-Run Clinics (schedules not to conflict with activities 3.1-3.16 above)

## **5.0 Google Apps Training**

Arianne Solis conducted a brief and concise training on Google Apps for Board Members-Elect. Google Apps is the official business hub of UPAA-MB, Inc.

## **6.0 Adjournment**

The meeting was adjourned at about 10:00pm.