

**Presiding Committee:** Membership

**Venue:** Jepoi and Tin's House

**Attendees:**

Arwin Chua

Christy Domingo

Dennis Flores

Danjae Medina

Joanna Ocampo-Flores

Ces Gutierrez

Jay Javier

Jullie Quijano

Bless Ramos

Arianne Solis

Peter Tan

Divine Teodoro

Kristine Acab-David

Jeffrey David

**Committee Updates and Action Points:**

**Executive Committee:**

1. Our organization name has been approved for incorporation – University of the Philippines Alumni and Associates in Manitoba (UPAA-MB).

2. Jeffrey David has been assigned as the 4th member of the Board of Directors to satisfy requirements for application for incorporation.
3. Application for incorporation will be submitted on Monday, January 16. ExeCom will update us of status on the next meeting.

### **Membership Committee:**

1. Membership confirmation letters will be sent out to current members and associates on January 21. This will include details such as rights and privileges and duties and responsibilities of members / associates. It will also ask a question of what type of membership is preferred.
2. There are still two (2) requirements to become a member: (1) Completed application form and (2) Payment of membership fee.
3. The improved application form will include a tick box/ drop down menu of which type of membership is preferred. Student number will remain as an optional information to be collected.
4. Membership fee of current members are being kept by the Fundraising Committee. Moving forward, new members/ associates will pay their membership fees when the association's bank account has been established (pending incorporation). Membership fees that have already been collected will be deposited in the same bank account once established.
5. New applicants will follow the improved application for membership process:

Step 1: Fill out the online application form (available at our website – <http://fs9.formsite.com/upaamb/Registration/index.html> )

Step 2. Membership Committee will immediately reply to the application – i.e., that the application is under review

Step 3. Membership Committee will inform the applicant if the application is successful via an acceptance letter with link to the Association's Constitution and Bylaws.

Step 4. The new member/ associate will pay the \$20.00 membership fee through bank deposit once the account has been established.

6. Updated attendance sheet of recent activities will be posted on our Facebook page on Jan 21. To date, there have already been five (5) sanctioned activities. These are:

(1) Annual General Meeting (October 2011); (2) November 2011 Monthly Meeting;

(3) December 2011 volunteer work at Winnipeg Harvest; (4) Christmas Party  
(December 2011) and (5) January 2012 Monthly Meeting

7. Committee will create a Facebook event regarding CPR and First Aid Training (St. John Ambulance). We currently need 6 more people to signify intent to avail of discounts? – details to be verified.

#### **Fundraising Committee:**

1. Fundraising Committee will have a meeting with the Information and Communication Committee on January 21 to discuss 2012 activities. This meeting is a sanctioned event.
2. A summary of 2012 sanctioned activists is listed at the end of this Minutes.

#### **Information and Communication Committee:**

1. Will have an internal meeting regarding projects on January 21. Will also meet with Fundraising Committee regarding 2012 activities on the same date. These are sanctioned meetings.
2. Committee Head will train members on Website management, etc. This will be the Committee's focus/ priority in 2012.
3. Committee Head will liaise with other committee heads of the Association to discuss tasks/ activities, e.g., with Membership Committee Head regarding Google Calendar – updating events on the Website.
4. Suggested projects:
  - a. "Member of the Month/ Quarter " – will feature an Association member or an exemplary member of the Filipino community on the Website
  - b. Establishment of own email address for each committee – to be used in handling Committee-related questions/ concerns
  - c. Drop down menu on the "Contact Us" segment of the Website for specific Committees
  - d. Inspirational stories on the website regarding professional development of members/

members of the Filipino community

5. The Association's website will be transferred to a new server on or before February 2012.

#### **Social Responsibility Committee:**

1. Committee Head is contacting Winnipeg Harvest regarding volunteer dates for 2012. Dates that coincide with the Association's monthly meetings are preferred.
2. Blood donation drive remains as a sanctioned event. Invites will be posted on Facebook once dates are determined.
3. For list of 2012 Social Responsibility activities please see list below.
4. Other suggested activities (not yet sanctioned) - Information session on professional development – internal and external; Sialom Mission.

#### **Summary of 2012 Sanctioned Activities\*:**

*\*Committees in charge are in parenthesis. As these are already sanctioned, Facebook invites may be created by the assigned Committees without further approval from the Board of Directors. All activities related to the fulfillment of these events are likewise sanctioned (e.g., practice for the Marathon/ Caroling). Please submit attendance to the Membership Committee or Secretary for record-keeping. Other activities outside this listing require review and approval by the Board of Directors. Dates, venues and details to be announced, unless otherwise specified.*

#### **February 2012:**

1. "Love Strike" (ExeCom). A bowling event in lieu of Monthly Meeting. Date: February 11. Venue: St. Cantius Bowling Lanes
2. Outdoor winter fun (FRCom)

#### **March 2012:**

1. Monthly Meeting (InfoCom) . Date: March 10. Venue: Arianne Solis residence
2. Volunteer work at Winnipeg Harvest (SocRes)

**April 2012:**

1. Karaoke Night (ExeCom)
2. UP Apparel (FRCOM)
3. Tentative activity: Narcisse Snake Pits (MemCom)

**May 2012:**

1. Monthly Meeting (FRCOM). Date: May 12.
2. Volunteer work at Winnipeg Harvest (SocRes)
3. Tentative activity: Pacquiao/ Mayweather fight (MemCom)

**June 2012:**

1. Manitoba Marathon – 10k run (MemCom)

**July 2012:**

1. Monthly Meeting (SocRes). Date: July 14.
2. Volunteer work at Winnipeg Harvest (SocRes)
3. Team Building at Adrenalin Adventures (MemCom)
4. Go Karting (MemCom)

**August 2012:**

1. Palaro (SocRes)
2. Volunteer work at Folklorama (SocRes + MemCom + InfoCom)

**September 2012:**

1. Monthly Meeting (ExeCom). Date: September 8.
2. Volunteer work at Winnipeg Harvest (SocRes)
3. Photo Contest (FRCOM)
4. Tentative activity: Tour of the Legislative Building (MemCom)

**October 2012:**

1. Annual General Meeting and Election of Officers (MemCom). Date: October 13
2. Halloween Social and Awarding of Photo Contest (InfoCom + FRCOM)

**November 2012:**

1. Monthly Meeting (ExeCom). Date: November 10
2. Volunteer work at Winnipeg Harvest (SocRes)
3. Tentative activity: Bowling Tournament (MemCom)

**December 2012:**

1. Caroling (SocRes + FRCOM)
2. Christmas Party (MemCom)

**Special Events for 2012\*\*:**

\*\* Special Events are also sanctioned activities. Details are highly variable but TBA as soon as determined.

1. Casino-Bingo (FRCOM)
2. Blood Donation drive (SocRes)